

DIAL-A-CHEF PARTY PLANNER

Event:	Catered Dinner: Yes <input type="checkbox"/> No <input type="checkbox"/>	Notes:
Date:		
Venue: Inside <input type="checkbox"/> Outside <input type="checkbox"/> Sit-down <input type="checkbox"/> Buffet <input type="checkbox"/>		
Invitations: Phone <input type="checkbox"/> Cards <input type="checkbox"/> Email <input type="checkbox"/> Fax <input type="checkbox"/>		
RSVP by:		
Guest List	Phone Number	

Menu:	Beverages	Grocery List		Check List
		Qty	Item	
Hors D'oeuvres	Aperitifs			<input type="checkbox"/> Table Cloth
Soup	Wine			<input type="checkbox"/> Napkins
Appetizer	Beer			<input type="checkbox"/> Dishes
Main Course	Digestif			<input type="checkbox"/> Glasses
Salad	Coffee / Tea			<input type="checkbox"/> Cutlery
Cheese	Water			<input type="checkbox"/> Flowers
Dessert	Other			<input type="checkbox"/> Centre Piece
Other				<input type="checkbox"/> Candles
	ENTERTAINMENT EMERGENCY? CALL (800) 718-5918			<input type="checkbox"/> Serving Dishes
				<input type="checkbox"/> Cork Screw
				<input type="checkbox"/> Menu Cards
				<input type="checkbox"/> Seating Plan
				<input type="checkbox"/>
				<input type="checkbox"/>

Call today to book your event or to order your Dial-A-Chef Gift Certificate!